

27 August 1962

**DD/R
STAFF MINUTES
24 August 1962**

DD/R # 513-62

Present: Scoville

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Miller

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1. Dr. Scoville noted the growing concern at senior level over the situation in Cuba, and suggested that we try to make sure that all DD/R assets are brought to bear on this problem. It was specifically suggested that the ELINT Office determine whether adequate and appropriate ELINT coverage of Cuba is being made as well as whether new and improved ELINT efforts might contribute particularly to the question of possible missile installations in Cuba.

2. The AD's were advised that they are invited to attend the Director's Staff Meeting every other Tuesday in the DCI Conference Room.

25X1A9a 3. The Joint Analysis Group on Long Range Analysis of Military Capability has been set up under the direction of [REDACTED]. This is to be a group of about six CIA and DIA personnel located in Room 4G00, Headquarters.

4. Dr. Scoville observed that the Community Chest Drive is to be launched soon, and he hopes that the DD/R will make a particularly good showing in this and the other similar campaigns.

5. Agency personnel are again reminded of the importance of reporting contacts with the press.

6. The DDCI has advised that a daily report will be sent to Mr. McCone during his absence, 24 August - 24 September, and that

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appropriate items should be in [redacted] hands [redacted] by 3:00 p.m. each day. It was agreed that OSA and OEL would submit their items directly to [redacted] with simultaneous lateral distribution to the DD/R.

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7. An action item from the Executive Director concerning DD/R representation on the Coordination Staff was discussed. It was agreed that Dr. Scoville would take this matter up with [redacted] advising him that the DD/R can ill afford an appropriate man at this time, and that [redacted] would be designated as a focal point for relations between the DD/R and the Coordination Staff.

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8. The IG report made early this year on DPD and [redacted] has been returned from General Carter's office with some actions approved, some disapproved and others dismissed in view of recent developments. General Carter has requested a report within ninety days on the status of the actions that have been approved. It was agreed that in the near future we would get the information together, have a meeting and decide what is to be done regarding the requested reporting.

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9. On the subject of foreign TDY trip reports, the DD/R requested that brief trip reports be submitted as a general practice.

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[redacted]
**Executive Assistant
O/DDR**

Distribution:

Orig - Scoville

1 - Giller

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1 - [redacted]

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